

PROPERTY MANAGEMENT COMMITTEE

November 30, 2009

6:00 p.m.

Courthouse

MINUTES:

MEMBERS PRESENT:

Commissioner Bob Bullen  
Commissioner Adam Coggin  
Commissioner Carol Cook  
Commissioner Rick Hall  
Commissioner Jeff Phillips  
Commissioner John Rodgers  
Commissioner Anthony Johnson, C

OTHERS PRESENT:

Ernest Burgess  
Gary Farley  
Jordan Watson  
Becky Shelton

Chairman Johnson presided and called the meeting to order at 6:00 p.m. with all members being present at that time.

MINUTES:

"Commissioner Phillips moved, seconded by Commissioner Cook, to approve the minutes of the last meeting as mailed. This motion passed unanimously by acclamation."

UPDATE ON CLERK'S BUILDING:

Mayor Burgess advised as of the end of October the contractor was 50% drawn down in the project and the County has three more months remaining in its current leased building. The site has been evaluated and it is possible to get six more parking spaces to have a total of 45 parking spaces. The Committee was advised the drive through window cannot be accessed through the parking lot and will be accessed from 9<sup>th</sup> Street onto 1<sup>st</sup> and will require additional signage. The additional parking and signage will require a change order.

REQUEST PROPOSAL FOR SURPLUS AUCTION:

Chairman Johnson advised the County previously had an agreement with an auctioneer to sell surplus properties but that has now expired. He put this issue on the agenda to determine if the Committee wanted to go on and get another agreement in place. Mayor Burgess advised he was only aware of the two recently gifted properties, the old jail site on Main Street and the site in Rockvale in Highway 99 which the County probably wanted to keep for a convenience center/volunteer fire department. Mayor Burgess advised the School Board may have some surplus property in the future at Rockvale. Mayor Burgess advised this is not an opportune time to sell and suggested waiting until at least March, 2010. Mayor Burgess also advised the last time the County sold surplus property it had some good pieces of property and got good proposals from auctioneers. The current properties do not have good values and good proposals may not be received for the sale. It will be difficult for the donated properties to achieve their appraised values. It was decided to put this matter on the Committee agenda in March. Commissioner Bullen suggested holding the jail site and checking with horticulture departments at schools or garden clubs to beautify the location. Mayor Burgess also advised he would notify the adjoining property owners of the availability.

ALMAVILLE FIRE & RESCUE DEPARTMENT LEASE AGREEMENT:

Mayor Burgess advised a similar lease was recently approved with the Almadillo Community Club. However, the membership of the

Almaville Community Club has declined and a lease with Almaville Fire & Rescue Department was presented to provide for the maintenance and upkeep of the facility. The lease does contain a clause allowing the Almaville Community Club to use the facility. Following discussion,

"Commissioner Hall moved, seconded by Commissioner Phillips, to approve the lease agreement with the Almaville Fire & Rescue Department as presented. This motion passed unanimously by acclamation."

TIGER HILL COMMUNICATION TOWER:

Mayor Burgess next advised of a communications master plan that is in development to improve radio coverage advising a radio tower site on Tiger Hill is imperative to the success of the plan. The Forestry Division of the State of Tennessee owns approximately 1.1 acres and is agreeable to a long term lease to the County for a radio tower. The issue is currently before the State of Tennessee for approval. Mayor Burgess advised the money is available in the Homeland Security grant to build the first tower but this is a multi-year process in excess of \$2,000,000. Following discussion,

"Commissioner Phillips moved, seconded by Commissioner Cook, to approve the communications master plan for a radio tower on Tiger Hill and leasing the same from the State of Tennessee, Division of Forestry, pending approval by the State with the matter going to the Public Safety Committee for review and on to the Commission. This motion passed unanimously by acclamation."

FALLEN FIREFIGHTERS' MEMORIAL:

Commissioner Farley addressed the Committee regarding placing a fallen firefighters' memorial on County owned property and specifically in conjunction with the FOP memorial on the northwest corner of the Courthouse property. Commissioner Farley advised this memorial would be to honor any firefighter killed in the County whether employed by a city or a volunteer. This would be done through donations at no cost to the County and estimated to be between \$5,000 and \$7,500. Commissioner Farley advised he was requesting permission to start working on this project with the promise of the land to locate it on. Following discussion,

"Commissioner Bullen moved, seconded by Commissioner Hall, to approve the concept of a fallen firefighters' memorial to be placed on the northwest corner of the Courthouse property in conjunction with the FOP memorial and allow Commissioner Farley to pursue the same with the design to be brought back to the Committee for review. This motion passed unanimously by acclamation."

ADULT ACTIVITY CENTER UPDATE:

Commissioner Rodgers inquired as to the status of the Adult Activity Center paving and was advised by Mayor Burgess this had been bogged down in the City approval process as the City had requested a site plan, landscaping, etc. but the project is being worked on. Mayor Burgess will provide a copy of the City requirements to Commissioner Rodgers.

There appearing to be no further business to come before the Committee, Chairman Johnson declared the meeting adjourned at 6:43 p.m.

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ANTHONY JOHNSON, Chairman